

Town Board Monthly Meeting
February 4, 2021 7:30 p.m.
VIA ZOOM

SALUTE TO THE FLAG

APPROVAL OF MINUTES

- Special Meeting – January 6, 2021
- Monthly Town Board Meeting – January 7, 2021
- Re-Org Meeting – January 7, 2021

COMMITTEE REPORTS

- 1) Conservation Board 2) Recreation 3) The Philipstown Hub 4) Planning Board
5) Zoning 6) Highway 7) Building & Land Acquisition 8) Cemetery Committee
9) Putnam County Legislator

AGENDA

- 1. Resolution issuing a Request for Proposals (RFP) for a Solar Power Purchase agreement for installation of a solar power system on the roof of the Philipstown Recreation Center and authorizing the Town Clerk to publish said RFP.**
- 2. Resolution appointing Angel I. Falcon as Town Prosecutor at an hourly rate of \$125.00.**
- 3. Resolution appointing Glen P. Malia as Special Prosecutor for Judge Linson at an hourly rate of \$125.00.**
- 4. Schedule Workshops/Meetings.**
 - **Workshop with Trails Committee – February 24, 2021**
 - **Monthly Town Board Meeting – March 4, 2021**
 - **Schedule Workshop – NY Stretch Code – Climate Smart – 3/3 or 3/10 @ 7pm**
- 5. Code Enforcement Monthly Report**
- 6. Any other business that may come before the Town Board.**

AUDIENCE

VACANCIES – Board of Assessment Review (1)

APPROVAL OF VOUCHERS

General Highway CVPD CVWD

ADJOURNMENT

Special Meeting – Via Zoom
January 6, 2021

The Town Board of the Town of Philipstown held a Special Meeting on the above date at 7:00 P.m. via Zoom.

PRESENT:

Richard Shea	Supervisor
Judy Farrell	Councilwoman
John Van Tassel	Councilman
Michael Leonard	Councilman
Robert Flaherty	Councilman

Supervisor Shea asked for a motion to enter into executive session.

RESOLUTION #1 - 2021

The following Resolution was presented by Councilwoman Farrell, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby enter into Executive Session at 7:02 p.m. to discuss matters leading to the employment of a particular person or corporation.

Town Clerk Percacciolo was then excused.

Respectfully submitted by,

Tara K. Percacciolo
Town Clerk

The Town Board held their Monthly Meeting on the above date at 7:39 p.m., at the Recreation Center, 107 Glenclyffe Drive, Garrison, NY 10524.

PRESENT:	Richard Shea	Supervisor
	John Van Tassel	Councilman
	Michael Leonard	Councilman
	Robert Flaherty	Councilman
	Judith Farrell	Councilwoman

Supervisor Shea opened the meeting with the Salute to the Flag.

APPROVAL OF MINUTES

Minutes of the Monthly Town Board meeting of December 3, 2020.

Councilman Flaherty made a motion, seconded by Councilman Leonard, that the Minutes of the Monthly Town Board meeting are hereby approved as presented.

Minutes of the Weekly Town Board Meeting of December 21, 2020.

Councilwoman Farrell made a motion, seconded by Councilman Van Tassel, that the Minutes of the Weekly Town Board meeting are hereby approved as presented.

Minutes of the Year-End meeting of December 22, 2020.

Councilman Van Tassel made a motion, seconded by Councilman Flaherty, that the Minutes of the Year-End meeting are hereby approved as presented.

COMMITTEE REPORTS

CONSERVATION BOARD – Councilman Leonard reported that they met on December 8, 2020 with the following items on the agenda:

- Riverview – Route 9 – Maintenance Agreement needed
- Structure on 301 destroyed by fire– concern about septic and well
- 420 Indian Brook Road – porch and sauna

The next meeting is scheduled for January 12, 2021.

RECREATION – Councilwoman Farrell reported that the commission met on December 15, 2020. She thanked the Garrison Fire Department for helping get the ice rink set up. She reported the Philipstown Park is closed for the season as well.

PHILIPSTOWN HUB – Councilwoman Farrell stated there was nothing new to report but reminded everyone that anyone can go to “philipstownhub.org” to find resources to get them through these difficult times.

PLANNING BOARD - Councilman Flaherty reported that they met on December 17, 2020 with following items on the agenda:

- Pell/Lombardi – lot line adjustment approved
- Desmond Fish Library – solar panels
- Garrison Golf Course/HVSF - Site visit 1/24
- Cummings – Public Hearing
- CRS International – traffic concern
- 3622 Route 9 – seeking construction yard with large buildings
- Riverview & Flagler were not discussed

The next meeting of the Planning Board is scheduled for January 20, 2021.

ZONING BOARD – Councilman Van Tassel reported that they did not meet in December. Next meeting is scheduled for January 11, 2021.

HIGHWAY – Councilman Van Tassel read the report submitted by Carl Frisenda, Highway Superintendent which is on file in the Town Clerks Office.

BUILDING & LAND ACQUISITION – Supervisor Shea reported that the Town Hall project is still moving forward. There is a meeting scheduled for this coming Tuesday morning. The Supervisor reported that the New Highway Garage project is moving forward.

CEMETERY COMMITTEE – Councilman Leonard reported that they are still in the process of repairing broken stones. He thanked Supervisor Shea for a letter he wrote to the County regarding funds.

PC LEGISLATOR – Legislator Montgomery was in attendance. She reported the County held their Re-Org meeting and she is the liaison to the Fish & Wildlife board. Chair and Co-Chair are the same. Committee appointments have not yet been made. Legislator Montgomery reported she is still seeking out resources for Philipstown. She discussed vaccination distribution and getting everyone who is eligible an appointment. Supervisor Shea commented he was heartened by the latest call with the County. Kathy Percacciolo provided clear and concise information regarding their ability to disseminate the vaccines.

**TOWN OF PHILIPSTOWN
MONTHLY REPORT OF TOWN SUPERVISOR
MONIES RECEIVED AS OF DECEMBER 3, 2020**

GENERAL & PART-TOWN FUNDS

Bldg. Fees 9/20
Justice Fees 9/20

NYS Grant Justice Fees
Rec Fees 9/20
TC Fees 9/20
TC Fees 9/20
Bldg. Fees 10/20
Expressway Auto Scrap Metal
PC Cemetery
Justice Fees 10/20
Justice Bail

HIGHWAY

PC Gas

CONTINENTAL VILLAGE WATER DISTRICT

Water Collection

CONTINENTAL VILLAGE PARK DISTRICT

AGENDA

- 1. Resolution authorizing Supervisor Shea to sign the Lead Agency Agreement for the Town of Putnam Valley regarding Town Code Revisions.**

RESOLUTION # - 2020

The following Resolution was presented by Councilwoman Farrell, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby authorizes Supervisor Shea to sign the Lead Agency Agreement for the Town of Putnam Valley regarding Town Code Revisions.

- 2. Brief presentation of the final draft of the 2020 Philipstown Natural Resources Inventory by Roberto Muller & Max Garfinkle.**

Roberto Muller gave a brief update regarding the NRI for the Town of Philipstown. He walked the board through the report and touched briefly on some of the links included. The report can currently be accessed through the Climate Smart website. There are many great resources included.

- 3. Schedule Workshops/Meetings.**

- **Workshop – February 24, 2021 – Trails committee to discuss sidewalk to Boscobel**
- **Monthly Town Board Meeting – February 4, 2021**
- **Interviews for Clerk to Special Boards Position/Assistant Court Clerk – January 13, 2021 via Zoom – 7 pm**

- 4. Code Enforcement Monthly Report.**

Town Clerk Percacciolo read the report submitted, which is on file in the Town Clerks office.

- 5. Any other business that may come before the Town Board.**

Councilwoman Farrell wanted to remind everyone to continue wearing masks and social distancing.

AUDIENCE

Nat Prentice reminded the board that they are still in the process of the update to the Comprehensive Plan and wished to schedule a workshop for January 20th. A workshop was scheduled for the evening of January 20th via Zoom beginning at 7:00 pm.

Christopher Tobin asked if the board had intentions of meeting with the Philipstown Ambulance Corp before the end of the month. Supervisor Shea suggested they wait until PVAC has had a chance to take a look at the contract and then discuss it.

VACANCIES

(1) Board of Assessment Review

APPROVAL OF VOUCHERS

Councilman Flaherty made a motion, seconded by Councilwoman Farrell and unanimously carried that the General Vouchers in the amount of \$ are hereby approved as set forth in Abstract & .

Councilman Van Tassel made a motion, seconded by Councilman Flaherty and unanimously carried that the Highway Vouchers in the amount of \$ are hereby approved as set forth in Abstract & .

Councilman Leonard made a motion, seconded by Councilman Van Tassel and unanimously carried that the CVPD Vouchers in the amount of \$ are hereby approved as set forth in Abstract .

Councilman Leonard made a motion, seconded by Councilman Van Tassel and unanimously carried that the CVWD Vouchers in the amount of \$ are hereby approved as set forth in Abstract .

There being no further business to discuss, Councilwoman Farrell made a motion, seconded by Councilman Van Tassel to close the Monthly Meeting at 8:46 pm.

Respectfully submitted by,

Tara K. Percacciolo
Town Clerk

AGENDA

- 1. Resolution needed naming M&T Bank of Cold Spring as the designated bank in which all Town Officers shall deposit monies for the Town of Philipstown.**

RESOLUTION #-2021

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Farrell and unanimously carried;

RESOLVED, that M&T Bank of Cold Spring is the designated bank in which all Town Officers shall deposit monies for the Town of Philipstown.

- 2. Resolution needed authorizing the Supervisor to deposit town funds in one or more NOW accounts, money market accounts and/or Certificates of Deposit, providing that deposits allow monies to be available or come due in a timely manner to permit the Town to meet its financial obligations.**

RESOLUTION #-2021

The following Resolution was presented by Councilman Leonard, seconded by Councilman Flaherty and unanimously carried;

RESOLVED, that Supervisor Shea is hereby authorized to deposit town funds in one or more NOW accounts, money market accounts and/or Certificates of Deposit, providing that deposits allow monies to be available or come due in a timely manner to permit the Town to meet its financial obligations.

- 3. Resolution needed compensating for use of automobiles in the performance of official duties at the rate of \$0.56 per mile.**

RESOLUTON #-2021

The following Resolution was presented by Councilwoman Farrell, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, compensating for use of automobiles in the performance of official duties at the rate of \$0.56 per mile.

- 4. Resolution needed scheduling the Town Board Monthly Meeting be held at 7:30 p.m., at the Town Hall, 238 Main Street, Cold Spring, NY, or 107 Glenclyffe Dr., Garrison, NY, on the first Thursday of each month, except when the same falls upon a legal Holiday, or due to extenuating circumstances, in which case the Regular Monthly Meeting shall be held upon the following Thursday or such day as shall be determined by the Town Board at the regular meeting preceding such legal Holiday.**

RESOLUTION #-2021

The following Resolution was presented by Councilman Flaherty, seconded by Councilman Leonard and unanimously carried;

RESOLVED, that Town Board Monthly Meeting be held at 7:30 p.m., at the Town Hall, 238 Main Street, Cold Spring, NY, or 107 Glenclyffe Dr., Garrison, NY, on the first Thursday of each month, except when the same falls upon a legal Holiday, or due to extenuating circumstances, in which case the Regular Monthly Meeting shall be held upon the following Thursday or such day as shall be determined by the Town Board at the regular meeting preceding such legal Holiday.

- 5. Resolution needed declaring that items for the regular Town Board Agenda must be submitted NO LATER THAN the FRIDAY PRECEDING THE FIRST THURSDAY OF THE MONTH.**

RESOLUTION #-2021

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Farrell and unanimously carried;

RESOLVED, that the Town Board hereby declares that items for the regular Town Board Agenda must be submitted NO LATER THAN the **FRIDAY PRECEDING THE FIRST THURSDAY OF THE MONTH.**

- 6. Resolution authorizing the Town Board to hold monthly meetings at various locations in the Town.**

RESOLUTION #-2021

The following Resolution was presented by Councilman Flaherty, seconded by Councilman Leonard and unanimously carried;

RESOLVED, that the Town Board can hold monthly meetings at various locations in the Town.

- 7. Resolution needed that the Town Board may meet every Wednesday evening at 7:30 p.m., at the Town Hall, 238 Main Street, Cold Spring, New York, or 107 Glenclyffe Dr., Garrison, NY to discuss and act upon such business as may come before the Board.**

RESOLUTION #-2021

The following Resolution was presented by Councilwoman Farrell, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board may meet every Wednesday evening at 7:30 p.m., at the Town Hall, 238 Main Street, Cold Spring, New York, or 107 Glenclyffe Dr., Garrison, NY to discuss and act upon such business as may come before the Board.

- 8. Resolution needed designating the Putnam County News & Recorder as the Town's "Paper of Record." and, simultaneously, some legal notices and similar items of information will be sent to the Highland Current.**

RESOLUTION #-2021

The following Resolution was presented by Councilman Leonard, seconded by Councilman Flaherty and unanimously carried;

RESOLVED, that the Putnam County News & Recorder will be used as the paid-circulation paper of record for submission of all legal notices and other such information and, simultaneously, some legal notices and similar items of information will be sent to Highland Current.

- 9. Resolution appointing O'Connor Davies LLC as the Town Auditors at an amount not to exceed that set forth in the 2021 budget.**

RESOLUTION #-2021

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Farrell, and unanimously carried;

RESOLVED, that the Town Board hereby appoints O'Connor Davies LLC as the Town Auditors at an amount not to exceed that set forth in the 2019 budget.

- 10. Resolution needed naming Supervisor Shea to act as Budget Officer for the Town of Philipstown at a salary not to exceed that set forth in the 2021 budget.**

RESOLUTION #-2021

The following Resolution was presented by Councilman Flaherty, seconded by Councilman Leonard, and unanimously carried;

RESOLVED, that the Town Board hereby names Supervisor Shea as Budget Officer for the Town of Philipstown at a salary not to exceed that set forth in the 2021 budget.

- 11. Resolution appointing Susan Kenney as the Assistant Budget Officer at a salary not to exceed that set forth in the 2021 budget.**

RESOLUTION #-2021

The following Resolution was presented by Councilwoman Farrell, seconded by Councilman Van Tassel, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Susan Kenney as the Assistant Budget Officer at a salary not to exceed that set forth in the 2021 budget.

- 12. Resolution authorizing Supervisor Shea to appoint Susan Kenney as Comptroller at a salary not to exceed that set forth in the 2021 budget.**

RESOLUTION #-2021

The following Resolution was presented by Councilman Leonard, seconded by Councilman Flaherty, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Susan Kenney as Comptroller at a salary not to exceed that set forth in the 2019 budget.

13. Resolution authorizing Supervisor Shea to appoint Ann Gallagher as Confidential Secretary to the Supervisor at a salary not to exceed that set forth in the 2021 budget.

RESOLUTION #-2021

The following Resolution was presented by Councilwoman Farrell, seconded by Councilman Van Tassel, and unanimously carried;

RESOLVED, that Supervisor Shea hereby appoints Ann Gallagher as Confidential Secretary to the Supervisor at a salary not to exceed that set forth in the 2019 budget.

14. Resolution authorizing Supervisor Shea to appoint Maureen Etta as Safety Coordinator at a salary not to exceed that set forth in the 2021 budget.

RESOLUTION #-2021

The following Resolution was presented by Councilman Flaherty, seconded by Councilman Leonard and unanimously carried;

RESOLVED, that Supervisor Shea hereby appoints Maureen Etta as Safety Coordinator at a salary not to exceed that set forth in the 2021 budget.

15. Resolution needed setting Petty Cash Funds:

Town Clerk/Tax Collector	not to exceed \$450.00 at a time
Superintendent of Highways	not to exceed \$100.00 at a time
Board of Assessors	not to exceed \$ 65.00 at a time
Recreation Department	not to exceed \$450.00 at a time
Code Administration	not to exceed \$ 50.00 at a time
Justice	not to exceed \$200.00 at a time

RESOLUTION #-2021

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Farrell, and unanimously carried;

RESOLVED, that the following Petty Cash Funds are approved:

Town Clerk/Tax Collector	not to exceed \$450.00 at a time
Superintendent of Highways	not to exceed \$100.00 at a time
Board of Assessors	not to exceed \$ 65.00 at a time
Recreation Department	not to exceed \$450.00 at a time
Code Administration	not to exceed \$ 50.00 at a time
Justice	not to exceed \$200.00 at a time

- 16. Resolution appointing Supervisor Shea as a voting delegate to the Annual Association of Town's Meeting and naming Town Clerk Percacciolo an alternate delegate in the event Supervisor Shea is unable to attend.**

RESOLUTION #-2021

The following Resolution was presented by Councilman Flaherty, seconded by Councilman Leonard, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Supervisor Shea as a voting delegate to the Annual Association of Town's Meeting and naming Town Clerk Percacciolo as an alternate delegate in the event Supervisor Shea is unable to attend.

- 17. Resolution appointing Tara K. Percacciolo as Registrar of Vital Statistics for the Town of Philipstown and that her compensation is the fee allowed by law.**

RESOLUTION #-2021

The following Resolution was presented by Councilwoman Farrell, seconded by Councilman Van Tassel, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Tara K. Percacciolo as Registrar of Vital Statistics for the Town of Philipstown and that her compensation is the fee allowed by law.

- 18. Resolution appointing Allison Shea as Aide to the Town Board at a salary not to exceed that set forth in the 2021 budget.**

RESOLUTION# 2021

The following Resolution was presented by Councilman Flaherty, seconded by Councilman Leonard, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Allison Shea as Aide to the Town Board at a salary not to exceed that set forth in the 2021 budget.

- 19. Resolution appointing Greg Wunner as Code Enforcement Officer and Fire Marshall at a salary not to exceed that set forth in the 2021 budget**

RESOLUTION #-2021

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Farrell, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Greg Wunner as Code Enforcement Officer, and Fire Marshall at a salary not to exceed that set forth in the 2021 budget.

- 20. Resolution appointing Linda Valentino as Clerk to the Code Administrator at a salary not to exceed the amount set forth in the 2021 budget.**

RESOLUTION #-2021

The following Resolution was presented by Councilman Leonard, seconded by Councilman Flaherty, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Linda Valentino as Clerk to the Code Administrator at a salary not to exceed the amount set forth in the 2021 budget.

- 21. Resolution appointing Susan DiStefano as Clerk to the Assessor at a salary not to exceed the amount set forth in the 2021 budget.**

RESOLUTION #-2021

The following Resolution was presented by Councilwoman Farrell, seconded by Councilman Van Tassel, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Susan DiStefano as Clerk to the Assessor at a salary not to exceed the amount set forth in the 2021 budget.

- 22. Resolution appointing Adam Hotaling as Deputy Highway Superintendent at a salary not to exceed that set forth in the 2021 budget.**

RESOLUTION #-2021

The following Resolution was presented by Councilman Leonard, seconded by Councilman Flaherty, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Adam Hotaling as Deputy Highway Superintendent at a salary not to exceed that set forth in the 2021 budget.

- 23. Resolution appointing Maureen Etta as Clerk supporting the Highway Department at a salary not to exceed that set forth in the 2021 budget.**

RESOLUTION #-2021

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Farrell, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Maureen Etta as Clerk to the Highway Department at a salary not to exceed that set forth in the 2021 budget.

- 24. Resolution appointing Teri Fleming as Clerk to the Highway Superintendent at a salary not to exceed that set forth in the 2021 budget.**

RESOLUTION #-2021

The following Resolution was presented by Councilman Flaherty, seconded by Councilman Leonard, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Teri Fleming as Clerk to the Highway Superintendent at a salary not to exceed that set forth in the 2021 budget.

25. Resolution appointing Cindy Paraggio as Clerk to the Town Justices at a salary not to exceed the amount set forth in the 2021 budget.

RESOLUTION #-2021

The following Resolution was presented by Councilwoman Farrell, seconded by Councilman Van Tassel, and unanimously carried;

RESOLVED, that Cindy Paraggio is hereby appointed Clerk to the Town Justices at a salary not to exceed the amount set forth in the 2021 budget.

26. Resolution appointing Mark Forlow as Town Historian

RESOLUTION #-2021

The following Resolution was presented by Councilman Flaherty, seconded by Councilman Leonard, and unanimously carried;

RESOLVED, that Mark Forlow is hereby appointed Town Historian.

27. Resolution appointing James Loeb, Adam L. Rodd and Stephen J.Gaba of Drake, Loeb, Heller, Kennedy, Fogerty, Gaba & Rodd, PLLC, as Counsel to the Town of Philipstown, to serve at the pleasure of the Town Board, to advise the Town Board, Planning Board, Zoning Board and handle Special Land Use issues; said attorney to be compensated at the rate of \$175.00 per hour to represent the Town Board, \$175.00 per hour to represent the Zoning Board of Appeals, \$600.00 per month to represent the Planning Board for general services, advice and attendance at meetings, and at the rate of \$185.00 per hour for time to be charged to applicant's matters.

RESOLUTION #-2021

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Farrell, and unanimously carried;

RESOLVED, that the Town Board hereby appoints James Loeb, Adam L. Rodd and Stephen J.Gaba of Drake, Loeb, Heller, Kennedy, Fogerty, Gaba & Rodd, PLLC, as Counsel to the Town of Philipstown, to serve at the pleasure of the Town Board, to advise the Town Board, Planning Board, Zoning Board and handle Special Land Use issues; said attorney to be compensated at the rate of **\$175.00 per hour** to represent the Town Board, **\$175.00 per hour** to represent the Zoning Board of Appeals, **\$600.00 per month** to represent the Planning Board for general services, advice and attendance at meetings, and at the rate of **\$185.00** per hour for time to be charged to applicant's matters.

Re-Organization Meeting
January 7, 2021
7:00 pm

- 28. Resolution appointing Robert Cinque as Counsel to handle various litigation matters, including Tax Certiorari Litigation and shall be compensated at a rate of \$150.00 per hour, plus out-of-pocket expenses.**

RESOLUTION #-2021

The following Resolution was presented by Councilman Flaherty, seconded by Councilwoman Farrell, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Robert Cinque as Counsel to handle various litigation matters, including Tax Certiorari Litigation and shall be compensated at a rate of **\$150.00** per hour, plus out-of-pocket expenses.

- 29. Resolution appointing Robert Cinque as Counsel to the Town Attorney to handle Code Prosecutions and advise Code Administrator Officer at the rate of pay not to exceed that set forth in the 2021 budget.**

RESOLUTION #-2021

The following Resolution was presented by Councilman Van Tassel, seconded by Councilman Flaherty, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Robert Cinque as Counsel to the Town Attorney to handle Code Prosecutions and advise Code Administrator Officer at the rate of pay not to exceed that set forth in the 2021 budget.

- 30. Resolution appointing Tara K. Percacciolo and Joan Clauss as Marriage Officers.**

RESOLUTION #-2021

The following Resolution was presented by Councilman Leonard, seconded by Councilman Flaherty, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Tara K. Percacciolo and Joan Clauss as Marriage Officers.

- 31. Supervisor Shea to appoint John Van Tassel as Deputy Supervisor.**

Supervisor Shea hereby appoints John Van Tassel as **Deputy Supervisor**.

- 32. Town Clerk Percacciolo to appoint Kelly MacIntyre as Deputy Town Clerk, Deputy Tax Collector and Deputy Registrar at a salary not to exceed that set forth in the 2021 budget.**

Town Clerk Percacciolo hereby appoints Kelly MacIntyre as Deputy Town Clerk, Deputy Tax Collector and Sub-Registrar at a salary not to exceed that set forth in the 2021 budget.

33. Resolution appointing Mark Galezo Chairman of the Conservation Board.

RESOLUTION #-2021

The following Resolution was presented by Councilman Flaherty, seconded by Councilman Leonard, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Mark Galezo Chairman of the Conservation Board.

34. Resolution authorizing compensation for the Garrison School Crossing Guard as per budget allocations not to exceed that set forth in the 2021 budget.

RESOLUTION #-2021

The following Resolution was presented by Councilwoman Farrell, seconded by Councilman Van Tassel, and unanimously carried;

RESOLVED, that the Town Board hereby authorizes compensation for the Garrison School Crossing Guard as per budget allocations not to exceed that set forth in the 2021 budget.

35. Resolution appointing the following to the Continental Village Water District:

Ralph Bassignani	Superintendent
Diane Barton	Water Tax Collector
Steve LeClaire	Assistant Water Treatment Plant Operator
Stan Houghton	Assistant Water Treatment Plant Operator
Bill Rimm	Assistant Superintendent

RESOLUTION #-2021

The following Resolution was presented by Councilwoman Farrell, seconded by Councilman Leonard, and unanimously carried;

RESOLVED, that the Town Board hereby appoints the following to the Continental Village Water District.

Ralph Bassignani	Superintendent
Diane Barton	Water Tax Collector
Steve LeClaire	Assistant Water Treatment Plant Operator
Stan Houghton	Assistant Water Treatment Plant Operator
Bill Rimm	Assistant Superintendent

36. Resolution appointing Michael Phelan, Ralph Bassignani, and Vincent Cestone to the Continental Village Water District Advisory Committee.

RESOLUTION #-2021

The following Resolution was presented by Councilwoman Farrell, seconded by Councilman Van Tassel, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Michael Phelan, Ralph Bassignani and Vincent Cestone to the Continental Village Water District Advisory Committee:

37. Resolution appointing Michael Phelan as Superintendent of the Continental Village Park District.

RESOLUTION #2021

The following Resolution was presented by Councilman Flaherty, seconded by Councilman Leonard, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Michael Phelan as Superintendent of the Continental Village Park District.

38. Resolution appointing the following to the Continental Village Park District Advisory Council:

John Sullivan
Frederick Romer
Tony Galfano
Vincent Cestone
Ralph Bassignani

RESOLUTION #-2021

The following Resolution was presented by Councilman Van Tassel, seconded by Councilman Flaherty, and unanimously carried;

RESOLVED, that the Town Board hereby appoints the following to the Continental Village Park District Advisory Council:

John Sullivan
Frederick Romer
Tony Galfano
Vincent Cestone
Ralph Bassignani

39. Resolution setting the Recreation pay scale for 2021 as follows:

<u>SEASONAL EMPLOYEES</u>		<u>RANGE</u>
Sports Directors & Managers	Season	\$800 - \$1800
Youth Assistants	Hour	\$11.80 - \$18.50
Adult Referees/Umpires	Hour	\$15.00 - \$30.00
Youth Referees/Umpires	Hour	\$11.80 - \$18.50
Scorer/Timer	Hour	\$11.80 - \$18.50
Equipment Handlers	Hour	\$11.80 - \$18.50

Re-Organization Meeting
January 7, 2021
7:00 pm

Pre-school & After School Directors	Hour	\$12.50 - \$40.00
Assistants	Hour	\$11.80 - \$18.50
Custodial	Hour	\$11.80 - \$18.50

DIRECTORS/INSTRUCTORS

Camps/Clinics/Theatre	Hour	\$11.80 - \$40.00
Certified Teachers	Hour	\$11.80 - \$35.00
Youth Assistants	Hour	\$11.80 - \$18.50
Specialists	Hour	\$20.00 - \$65.00
Park/Facilities Maintenance	Hour	\$11.80 - \$20.00

RESOLUTION #-2021

The following Resolution was presented by Councilwoman Farrell, seconded by Councilman Van Tassel, and unanimously carried;

RESOLVED, that the Town Board hereby sets the Recreation pay scale for 2021 as indicated above.

40. Resolution setting the 2021 hourly rate for part- time stenographers and part-time clerks as follows:

Ryan Allen, Recycling Center p/t	\$17.00/hr.
Lillian Moshier, School Crossing Guard	\$20.00/hr.

RESOLUTION #-2021

The following Resolution was presented by Councilman Flaherty, seconded by Councilman Leonard, and unanimously carried;

RESOLVED, that the Town Board hereby sets the 2021 hourly rate for part- time stenographers and part-time clerks as follows:

Ryan Allen, Recycling Center p/t	\$16.50/hr.
Lillian Moshier, School Crossing Guard	\$20.00/hr.

41. Resolution appointing Neal Zuckerman as Chairman of the Planning Board.

RESOLUTION #-2021

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Farrell, and unanimous carried;

RESOLVED, that the Town Board hereby appoints Neal Zuckerman as Chairman of the Planning Board.

42. Resolution appointing Kim Conner as Co-Chair of the Planning Board.

RESOLUTION# 2021

The following Resolution was presented by Councilman Flaherty, seconded by Councilman Leonard, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Kim Conner as Co-Chair of the Planning Board.

43. Resolution appointing Robert Dee as Chairman of the Zoning Board of Appeals.

RESOLUTION #-2021

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Farrell, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Robert Dee as Chairman of the Zoning Board of Appeals.

44. Resolution appointing Max Garfinkle as Wetlands Inspector and Natural Resource Officer.

RESOLUTION #-2021

The following Resolution was presented by Councilman Leonard, seconded by Councilman Flaherty, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Max Garfinkle as Wetlands Inspector and Natural Resource Officer

45. Resolution appointing Karen Jackson Dog Control Officer.

RESOLUTION #-2021

The following Resolution was presented by Councilwoman Farrell, seconded by Councilman Van Tassel, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Karen Jackson Dog Control Officer.

46. Resolution authorizing Supervisor Shea to sign the agreement between the Town and the Putnam County Humane Society for the Provision of Dog Shelter Services for the year 2021.

RESOLUTION #-2021

The following Resolution was presented by Councilman Flaherty, seconded by Councilman Leonard, and unanimously carried;

RESOLVED, that the Town Board hereby authorizes Supervisor Shea to sign the agreement between the Town and the Putnam County Humane Society for the Provision of Dog Shelter Services for the year 2021.

47. Resolution appointing Glen P. Malia as Special Prosecutor for Judge Linson at an hourly rate of \$150.00.

RESOLUTION #-2021

Councilman Flaherty moved to table the item, seconded by Councilman Leonard and unanimously carried;

RESOLVED, that the Town Board hereby tables the item for further discussion.

48. Resolution accepting the proposal and authorizing Supervisor Shea to sign said proposal for legal services from Thomas, Drohan, Waxman, Petigrow & Mayle, LLP as Counsel to the Town of Philipstown, to serve at the pleasure of the Town Board; said attorney to be compensated at the rate of \$215.00 per hour for attorneys and \$95.00 per hour for paralegal services.

RESOLUTION #-2021

The following Resolution was presented by Councilman Van Tassel, seconded by Councilwoman Farrell, and unanimously carried;

RESOLVED, that the Town Board hereby accepts the proposal and authorizes Supervisor Shea to sign said proposal for legal services from Thomas, Drohan, Waxman, Petigrow & Mayle, LLP as counsel to the Town of Philipstown, to serve at the pleasure of the Town Board; said attorney to be compensated at the rate of \$215.00 per hour for attorneys and \$95.00 per hour for paralegal services.

49. Resolution appointing Angel I. Falcon as Town Prosecutor at an hourly rate of \$150.00.

RESOLUTION #-2021

Councilman Flaherty moved to table the item, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby tables the item for further discussion.

50. Supervisor Shea appoints the following Council members as liaisons to the following:

Highway Committee	John Van Tassel
Planning Board	Robert Flaherty
Land & Building	Richard Shea/John Van Tassel
Zoning Board	John Van Tassel
Conservation Board	Michael Leonard
Village of Nelsonville	John Van Tassel

Re-Organization Meeting
January 7, 2021
7:00 pm

Village of Cold Spring	Robert Flaherty
CVPOA	Michael Leonard
Haldane School	Judith Farrell & John Van Tassel
Garrison School	John Van Tassel & Judith Farrell
Recreation	Judith Farrell
Philipstown Hub	Judy Farrell
Butterfield Library	Judith Farrell
Information Liaisons	Judith Farrell

51. 2021 Holiday Schedule

New Year's Day	Friday	01-01-2021
Martin Luther's Day	Monday	01-18-2021
Presidents Day	Monday	02-15-2021
Good Friday	Friday	04-02-2021
Memorial Day	Monday	05-31-2021
Independence Day	Monday	07-05-2021
Labor Day	Monday	09-06-2021
Columbus Day	Monday	10-11-2021
Election Day	Tuesday	11-02-2021
Veterans Day	Thursday	11-11-2021
Thanksgiving	Thursday	11-25-2021 & 11-26-2021 * *(day taken after Thanksgiving must be charged to comp or vacation time)
Christmas	Friday	12-24-2021

Re-Organization Meeting
January 7, 2021
7:00 pm

RESOLUTION #-2021

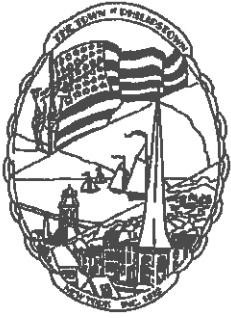
The following Resolution was presented by Councilwoman Farrell, seconded by Councilman Van Tassel and unanimously carried;

RESOLVED, that the Town Board hereby approves the 2021 Holiday Schedule as indicated above.

There being no further business to discuss, Councilman Van Tassel made a motion, seconded by Councilman Flaherty, and unanimously carried to close the Reorganization Meeting at 7:39 p.m.

Respectfully submitted by,

Tara K. Percacciolo, Town Clerk



Town of Philipstown

HIGHWAY DEPARTMENT

50 Fishkill Road

Cold Spring, New York 10516

(845) 265-3530

Fax (845) 265-7886

Carl Frisenda

Highway Superintendent

MEMORANDUM

February 4, 2021(Revision)

TO: Philipstown Town Board Members

FROM: Carl Frisenda

SUBJECT: Work performed by the Philipstown Highway Department for the month of January

- 2021 started with some messy storm events. New Year's day had overtime and a hefty wind storm. As the month progressed there were several slushy messes, mixes of ice and snow. The roads were all made safe and passable. And then the Artic Air hit before the fist major snowstorm on February 1st. Herculean efforts were made by the crews for three days to keep up with over two feet of snow in some areas. Due to the large amounts of snow, we are still cleaning up and working on pushing back snow to widen some of the more narrow roads. **GO SLOW. TAKE YOUR TIME, and HAVE PATIENCE WITH OUR CLEANUP EFFORTS.**
- When in the middle of a winter storm, especially one the size of the most recent Winter Storm Orleana, it should be noted that sometimes mailboxes are a casualty of plowing and will **not** be replaced. According to Punxsutawney Phil, we have six more weeks of winter. Spring will be here before you know it and we will all get through it together.
- In-between storms the crews have been doing their best to keep pipes and waterways cleared.
- To start the year, we welcome a new laborer to the crew – Adam Hotaling Jr. Adam has worked with us the past two years as summer help and proved he can work as a team member.
- The Highway Department only received eight phone calls due to the phones being down. It was a work in progress and all has been resolved.
- Roughly \$18,000 was spent on vehicle maintenance and repairs for the month of January.

**Above monthly account submitted by:
Carl Frisenda, Highway Superintendent**

WHEREAS, the Town Board of the Town of Philipstown wishes to solicit proposals for a Solar Power Purchase Agreement for installation of a solar power system on the roof of the Philipstown Recreation Center located at 107 Glenclyffe Drive, Garrison, New York 10524; and

WHEREAS, pursuant to New York State Energy Law § 9-103 it is necessary to issue a Request For Proposals ("RFP") before entering a Solar Power Purchase Agreement; and

WHEREAS, the Town Board has before it a draft RFP for the said Solar Power Purchase Agreement, a copy of which is attached hereto;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Town Board of the Town of Philipstown hereby issues the RFP for Solar Power Purchase Agreement for installation of a solar power system on the roof of the Philipstown Recreation Center; and

2. That the Town Clerk shall publish the RFP in the Town's Official Newspaper, post a copy on the Town's website and at her office, and maintain a copy in her office for review by vendors and the general public

_____ presented the foregoing resolution which was seconded by _____,

The vote on the foregoing resolution was as follows

Judith Farrell, Councilwoman, voting _____

John VanTassel, Councilman, voting _____

Robert Flaherty, Councilman, voting _____

Michael Leonard, Councilman, voting _____

Richard Shea, Supervisor, voting _____

Request for Proposals Pursuant to NYS Energy Law § 9-103 For Solar Energy System for Town Recreation Center

Pursuant to New York State Energy Law § 9-103, the Town of Philipstown, Putnam County, New York, is soliciting proposals for installation of a Solar Energy System for the Town Recreation Center located at 107 Glenclyffe Drive, Garrison, New York 10524.

PROJECT:

The Town of Philipstown requires a vendor to enter into a 20-year Solar Power Purchase Agreement for the provision and installation of a solar panel system on the Town Recreation Center located at 107 Glenclyffe Drive, Garrison, New York 10524.

MANDATORY REQUIREMENTS FOR PROJECT:

Provision of a turn- key Ballasted Solar Photovoltaic System on either a sale, rental or lease-to-own basis (proposal may include any or all three of the said options) installed on the roof of the Philipstown Recreation Center using an array of approximately 306 solar panels or the equivalent. The system should be at least a 120,870 kw system.

Please note that this is a prevailing wage project in regard to any installation or construction work, and that vendors must be Equal Opportunity Employers and conform to the Town's Sexual Harassment Prevention Policy.

INFORMATION TO BE INCLUDED IN PROPOSALS:

All proposals must in writing and include, at a minimum, the following information:

1. The name, address, phone and email contact of the vendor and, if available, the vendor's website address;
2. A description of the proposed Solar Energy System and the manner in which it will be installed on the Town Recreation Center Roof;
3. A copy or summary of the proposed Solar Power Purchase Agreement, including the warranties provided;
4. A statement of the proposed contract pricing;
5. A brief statement of the vendor's background and experience in solar power;
6. A list of representative purchasers of solar energy systems from the vendor in New York State.
7. A statement confirming that the applicant is an Equal Opportunity Employer and conforms to the Town's Sexual Harassment Prevention Policy.

The Town reserves the right to request additional information or clarification from those submitting responses as the Town may see fit.

SELECTION CRITERIA:

The selection process will be based on responses to this RFP. However, the ultimate decision on an award of the contract will be wholly within the discretion of the Town Board and in accordance with the Town's procurement policy.

The Town reserves the right to reject all proposals received, as well as the right to waive any inconsistencies or omissions in proposals received. The Town further reserves the right to communicate and negotiate with any and all vendors in regard to terms and conditions of the proposed Solar Power Purchase Agreement.

DUE DATE FOR PROPOSALS:

All proposals must be submitted to and received by the Town of Philipstown Town Clerk, P.O. Box 155, Cold Spring, New York 10516 no later than **2:00 p.m. on the ___ day of February, 2021.**

Questions regarding this request for proposals may be addressed to Richard Shea, Town Supervisor, Town of Philipstown, Old VFW Hall, 34 Kemble Avenue, Cold Spring, NY, 10516, Tel. No. (845) 265-5200; email: supervisor@philipstown.com.

RESOLUTION #-2021

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Angel I. Falcon as Town Prosecutor at the hourly rate of \$125.00.

RESOLUTION #-2021

The following Resolution was presented by _____, seconded by _____, and unanimously carried;

RESOLVED, that the Town Board hereby appoints Glen P. Malia as Special Prosecutor for Judge Linson at the hourly rate of \$125.00.



Town of Phillipstown

Code Enforcement Office
238 Main Street, PO Box 155
Cold Spring, NY 10516

Office (845) 265- 5202 Fax (845) 265-2687

MONTHLY REPORT for January 2021

1. Fees Collected	<u>16,385-</u>
2. Total Number of Permits Issued	<u>42</u>
3. New One- or Two-family dwellings:	<u>0</u>
4. New Commercial/Industrial buildings:	<u>8</u>
5. New Hazardous (H) occupancies:	<u>-</u>
6. New Multi family occupancies:	<u>1</u>
7. Additions, alterations or repairs residential buildings	<u>3</u>
8. Additions, alterations or repairs commercial buildings:	<u>-</u>
9. All other permits (pools, sheds, decks, plumbing, HVAC, etc.)	<u>39</u>
10. Number of Certificates of Occupancy	<u>19</u>
11. Number of Stop Work Orders issued:	<u>1</u>
12. Operating permits issued	<u>-</u>
13. Operating permits issued hazardous materials	<u>-</u>
14. Operating permits Hazardous processes and activities	<u>-</u>
15. Permits issued for the Use of pyrotechnic devices:	<u>-</u>
16. Inspection of public assembly	<u>1</u>
17. Inspection of commercial occupancies	<u>1</u>
18. Inspection of buildings with 3 or more dwelling units:	<u>-</u>

Projects of Significance: _____

